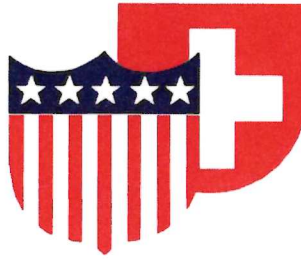


City of Highland, Illinois

Electric Department



BID #E-06-26

DISTRIBUTION SYSTEM LINE CLEARANCE SERVICES

Thursday, August 13, 2026

City Hall

1115 Broadway

Highland, Illinois

Approved by: _____ Date: _____

Bid submitted by:

**NOTICE OF MUNICIPAL LETTING
CITY OF HIGHLAND, ILLINOIS**

**Bid #E-06-26
Distribution System Line Clearance Services**

The City of Highland will accept bids until 10:00 A.M. CST on Thursday, the 13th of August 2026 at City Hall located at 1115 Broadway, Highland, Illinois at which time they will be publicly opened and read. After tabulation and review, bids will be presented to the City Council at its next regularly scheduled meeting for consideration. If there are any questions concerning this solicitation, please contact Mr. Dan Cook, Director of Electric at (618) 654-7511.

Bids shall be submitted in an opaque, sealed envelope containing the bidders name and address and labeled "Sealed Bid, E-06-26, Distribution System Line Clearance Services". Facsimile bids are not acceptable.

The City of Highland reserves the right to reject any and all, or any part of bids, and to waive any informality therein and to make the award in the best interest of the City. The bid prices shall remain valid and no participating party may withdraw his bid for at least thirty (30) days after the established deadline for receipt of bids.

By submitting this bid, the participating party acknowledges that they are familiar with the specifications and all other applicable regulatory and contract requirements for the work. Any area of concern shall be brought to the Department of Light & Power's attention as soon as possible.

The submission of the following: Certificate of Non-Delinquency of Taxes, Certificate of Compliance, Certificate of Compliance – Substance Abuse, Liability Insurance, Workers Compensation Insurance and the "Hold Harmless Agreement" forms will be required prior to work being started.

BASIS FOR BID

The bid shall include all labor, equipment, material, transportation, fuel and other costs associated with the completion of the requested work. The bid price will include all discounts, preparation costs and all other charges or credits. DO NOT include taxes in the bid price. The city of Highland is exempt from Federal Excise, Transportation, and State Sales Taxes.

DESCRIPTION OF PROJECT

The bidder shall provide a proposal for performing distribution system clearance trimming along the cities distribution lines roughly bordered by Eden Lane on the West, Iberg Road on the East, and Sunray Drive on the South and Colonial Manor on the North. See attached maps for exact areas highlighted in yellow. The length of the line that needs to be trimmed is approximately 5.5 miles. Contractor will be responsible for providing all labor and equipment necessary to complete the work specified. Contractor shall also coordinate with homeowners where access to the yards is necessary.

Tree trimming is to be done in accordance with a minimum 10 foot clear from either side of the line and straight up, with no overhang for 3 phase. 10 foot side clearance and 15 foot minimum overhang for single phase. Following all industry best practices while performing the work as well as dictating the end result.

EMPLOYMENT REQUIREMENTS AND WAGE RATES

The Contractor must agree to pay the most current prevailing wage as set forth by the Illinois Department of Labor.

This contract is governed by Prevailing Wage regulations and the bidder shall comply with the Illinois Prevailing Wage Act. The CONTRACTOR and their subcontractors shall comply with all Illinois statutes pertaining to the selection of labor.

1. This Contract shall be based upon payment for the CONTRACTOR and his sub-contractors of wage rates not less than the prevailing hourly wage rate for each craft or classification of workmen engaged on the work. Prevailing wage rates for Madison County have been determined by and are available from the Illinois Department of Labor.
2. The CONTRACTOR (successful proposal) shall comply with the Public Works Preference Act (30 ILCS 560/0.01 *et seq.*) concerning employment of Illinois residents on public works projects.

INSURANCE

The successful bidder will be required to carry a minimum amount of insurance, as specified below. Upon commencement of the project, a Certificate of Insurance shall be submitted with the city of Highland listed as an Additional Insured. All Subcontractors shall provide a Certificate of Insurance.

The successful bidder shall obtain, and maintain, in force throughout the Contract period, insurance coverage in the amounts set out below.

COVERAGE LIMITS

Comprehensive General Liability

❖ Bodily Injury	1,000,000 per claim 1,000,000 aggregate all claims
❖ Property Damage	1,000,000 per claim 1,000,000 aggregate all claims
❖ Worker's Compensation	500,000 per claim 500,000 aggregate all claims
❖ Professional Liability Insurance	500,000 per claim 500,000 aggregate all claims

CONTRACT TIME

The work outlined in this contract shall be completed and invoiced on or before April 30th, 2027. All work shall remain the responsibility of the CONTRACTOR until final acceptance is issued and the final pay estimate processed.

After work is started on the project, it shall be continued promptly and expeditiously. It is expected that once work commences, outside of delays due to weather, that work will be continuously performed until the outlined project is completed.

BASIS FOR CONTRACT AWARD

Bid submissions will be evaluated and compared to the specifications provided by the City. Both cost and delivery date will be considered when awarding this purchase. The lowest responsible and responsive bid that meets the provided specifications shall be deemed the successful bidder and the contract will be awarded to that bidder (subject to City Council approval).

SAFETY AND HEALTH

The CONTRACTOR shall be responsible for enforcing all O.S.H.A. Safety and Health Standards (29 CFR 1926/1910), pertaining to the construction industry, as established by the United States Department of Labor, Occupational Safety and Health Administration 2207.

The operation of the CONTRACTOR shall be done in such a manner as to avoid hazards to persons and property and interference with the use of adjacent properties or the interruption of free passage to and from such properties.

The CONTRACTOR shall, at all times, observe and comply with all Federal and State laws, local ordinances, and regulations which affect the conduct of this work. The CONTRACTOR shall be solely responsible for all claims and liabilities arising from or based upon the violation of such laws, ordinances or regulations whether by himself, his subcontractors, or his employees.

SAFETY AND PROTECTION

CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety and precautions and programs in connection with the Work. CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:

1. All employees on the Work and other persons and organizations who may be affected thereby;
2. All the Work and materials and equipment to be incorporated therein, whether in storage on or off the site; and
3. Other property at the site adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and underground facilities not designated for removal or trimming.

CONTRACTOR shall comply with all applicable laws and regulations of any public body having jurisdiction for the safety of persons and property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. CONTRACTOR shall notify owners of adjacent property when performance of the Work may affect them and shall cooperate with them in the protection, removal, relocation and replacement of their property. All damage, injury or loss to any property referred to in paragraph 2 or 3 caused, directly or indirectly, in whole or in part, by CONTRACTOR, any Subcontractor, Supplier or any other person or organization directly or indirectly employed by any of them to perform or furnish any of the Work or anyone for whose acts either of them may be liable, shall be remedied by CONTRACTOR. CONTRACTOR's duties and responsibilities for the safety and protection of the Work shall continue until such time as all the Work is completed and the city has issued a notice to CONTRACTOR that the Work is acceptable.

- A. CONTRACTOR shall designate a responsible representative at the site whose duty shall be the prevention of accidents. This person shall be CONTRACTOR's superintendent, unless otherwise designated in writing by CONTRACTOR to OWNER.
- B. In EMERGENCIES affecting the safety or protection of persons or the Work or property at the site or adjacent thereto, CONTRACTOR, without special instructions or authorization from OWNER, is obligated to act to prevent threatened damage, injury or loss. CONTRACTOR shall give city prompt, written notice if CONTRACTOR believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby.

PROTECTION OF PROPERTY

The CONTRACTOR shall be responsible for repairing any infrastructure that is damaged during the performance of the contracted trimming work. This infrastructure would include the property being worked upon along with all adjoining properties along the trimming path.

CHIP DISPOSAL

If necessary, the City can provide a location where chips can be dumped. Chips that are accumulated from the work contracted within this agreement are the only chips that will be accepted at City dump site. The City reserves the right to delay final acceptance and payment until all unauthorized clearance debris remaining on the project premises at the completion of the clearance work has been removed from the site. The CONTRACTOR shall leave the premises in an orderly and clean condition, hauling away all brush as is considered standard for the industry.

BASIS OF PAYMENT

Payment will be made only after all work is completed and accepted, as specified, and within 30 days of receipt of invoice for the same. **Contractor to provide Certified Payroll with all invoices.**

Proposals received after 10:00 A.M. CST, August 13th, 2026 will not be accepted and will be returned to the proposer unopened. The City of Highland reserves the right to reject any and all responses and waive minor irregularities. No proposal may be withdrawn for a period of thirty (30) days.

By the order of the Mayor and City Council

Chris Conrad, City Manager

City of Highland
"Sealed Bid, E-06-26, Distribution System Line Clearance Services"
Attn: Daniel Cook, Director of Electric
1115 Broadway
PO Box 218
Highland, Illinois 62249

BID SHEET

Bid of _____
Company Name

Address City State Zip Code

To: City of Highland, Illinois Date: _____

We hereby certify that we are the only party interested in this Bid as principals and examined all the Contract documents, including the Invitation & Instructions to Bidders and the Specifications.

AUTHORIZED
SIGNATURE: _____ TITLE: _____

Print Name: _____

Distribution System Line Clearance Services

Lump Sum Price \$ _____

List of Subcontractors: _____

